

DIVERSION CHECKLIST

REASON FOR DIVERSION/NOTIFICATION
(check all that apply):
COMPLETE DIVERSION

- DIVERSION WILL BE IN EFFECT FOR A MAXIMUM OF TWO (2) HRS.
- IF EXTENDED, UPDATE ALL FACILITIES BY LANDLINE OR REDDINET
- NOTIFICATION OF DIVERSION COMPLETION WILL BE COMMUNICATED BY LANDLINE OR REDDINET

A declared hospital in-house disaster, specifically: _____

Unstable patients occupy all suitable emergency department (ED) beds and after exhausting all in-house resources, unstable patients cannot immediately be transferred to in-patient beds. ***The on-call hospital administrator and the lead ED physician have been consulted and agree to the diversion.* If the services of a designated specialty care hospital go on diversion the specialty program medical director or On-call specialty care MD must be consulted and agree to the diversion. *****

Partial Diversion

Loss of a key facility or equipment resource required for care of emergent patients, specifically: _____

HOSPITAL INITIATING: _____ DATE: _____ TIME: _____

Person Initiating: _____ Estimated Duration: _____
Name

* **Hospital administrator consulted:** _____
Name Time

* **Lead ED physician consulted:** _____
Name Time

* **If a designated Specialty Care Center:** _____
Name of program medical director Time

MED-COM notified: (805-781-4564): _____
Name of person contacted Start Time End Time

REDDINET notice posted – please post both in “messages” and “status” areas : _____
Start Time End Time

Hospitals notified of diversion by landline or EMS radio:

AGCH 805-473-7626 _____
Phone Name of person notified Time

FHMC 805-542-6621 _____
Phone Name of person notified Time

SVRMC 805-546-7652 _____
Phone Name of person notified Time

TCCH 805-434-4553 _____
Phone Name of person notified Time

MMC 805-739-3200 _____
Phone Name of person notified- (Shift Leader) Time

Person concluding diversion: _____ Time diversion ended: _____
Name

Form emailed or faxed to EMS Agency @ 788-2517 within 24 hours: _____ / _____
Time Initials

(Remember to notify Med Com and sign off ReddiNet)